|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Recent Photo of the Individual | *Azfar* | | | | |
| 1 | PROPOSED POSITION FOR  THIS PROJECT | **Technical Documentation Expert** | | | | |
| 2 | NAME OF PERSON | **Ajfar Uddin Ahmed Chowdhury** | | | | |
| 3 | DATE OF BIRTH | 14-03-1993 | | | | |
| 4 | NATIONALITY | Bangladeshi | | | | |
| 5 | MEMBERSHIP IN PROFESSIONALSOCIETIES | *N/A* | | | | |
| 6 | EDUCATION: | *Bachelor of Science (B. Sc.) in Computer Science(2020)*  *Daffodil Institute of IT, Dhaka, Bangladesh* | | | | |
| 7 | OTHER TRAINING | N/A | | | | |
| 8 | LANGUAGES & DEGREE OF  PROFICIENCY | Language | | Speaking | Reading | Writing |
|  |  | *English* | | *Fluent* | *Excellent* | *Excellent* |
| 9 | COUNTRIES OF WORK EXPERIENCE | Bangladesh | | | | |
| 10 | EMPLOYMENT RECORD |  | | | | |
|  | **EMPLOYER: 1**  **Sheba Technologies Ltd.**  <http://www.shebatech.com.bd/>  8th Floor, Khawaja Tower, 95 Mohakhali C/A, Dhaka-1212.  Position Held: **Junior Business Analyst**  **Duties and Responsibilities:**   * Project Requirement Elicitation; * Feature Analysis; * Technical Diagramming; * Prepare Technical Documentation; | | FROM:  **Feb, 2021** | | TO:  **Present** | |

CERTIFICATION

I, the undersigned, certify that (i) I was not a former employee of the Client immediately before the submission of this proposal, and (ii) to the best of my knowledge and belief, this biodata correctly describes myself, my qualifications, and my experience. I understand that any wilful mis-statement described herein may lead to my disqualification or dismissal, if engaged.

I have been employed by **Sheba Technologies Ltd.** continuously for the last thirty eight (8) months as regular full time staff. Indicate “Yes” or “No” in the boxes below:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  | **YES** |  |  |  | **NO** |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| Signature |  |
| Date of Signing | **19-12-2021**  Day / Month / Year |